

# Zoonotic Diseases Action Package (ZDAP) Coordination Mechanism

**Leading Countries:** Indonesia, Viet Nam and Senegal

**Contributing Countries:** Georgia, Finland, Kenya, Sweden, United Kingdom, United States, Yemen, the Netherlands, South Africa, Liberia, Cote d'Ivoire, Bangladesh, Zimbabwe

**Contributing international organizations:** FAO, OIE, WHO

## I. Background

In order to implement the ZDAP Global Action Plan, 2015-2020 and the ZDAP Five-Year Targets to adopt measured behaviors, policies and/or practices that minimize disease risk and spillover of zoonotic diseases from animals into human populations, and to achieve ZDAP Objectives and its desired impact, it is considered crucial to identify a coordination mechanism for the Leading Countries. The coordination mechanism stipulated in this document also refers to the key documents<sup>1</sup>.

## II. Coordination Mechanism

- Equal role and responsibility from leading and contributing countries in proposing and leading activities for the implementation of the ZDAP Global Action Plan;
- Co-agreement for the common work of ZDAP;
- The chair of the Leading Countries will rotate annually within the lead countries. Indonesia 2016, Vietnam 2017, Senegal 2018, etc. The other lead countries will serve as the co-chairs;
- Support other countries to be the Lead Country and encourage contributions from all ZDAP and GHSA members.
- The membership is open to all GHSA member countries and other related organizations such as technical and development partners on voluntary basis.

### 1. Role and Functions of the Chair, Co-chairs and the Leading Countries

- Chair should provide overall direction and an overview to the Lead Countries in the implementation of the ZDAP Global Action Plan;
- Co-Chairs should provide support in coordinating the ZDAP Global Action Plan;

#### *ZDAP Objectives*

- To increase national, regional and international cooperation and collaboration in the prevention and control of zoonotic diseases.
- To strengthen the technical capacities of stakeholders in animal, human and environment health for supporting zoonotic diseases prevention and control.
- To establish and further strengthen the coordination, communication, information sharing and sharing of expertise.

Global Action Plan, 2015-2020

Conference Report, *International Conference on Zoonotic Diseases Prevention and Control - Addressing Health Threats Posed by Zoonotic Diseases: Regional & Global Collaboration and Technical Exchange*, 25-26 August 2015, Hanoi, Viet Nam

Chairs' Summary, *GHSA ZDAP Coordination Meeting: Sharing Best Practices and Strengthening Cooperation to Address Zoonotic Disease Threats*, 22 August 2016, Jakarta, Indonesia

- Duties of the Leading Countries:
  - o Provides overall direction and monitoring to:
    - Coordinate and follow up the implementation of ZDAP Global Action Plan including issues relating to zoonotic disease under the JEE, taking in account also the PVS;
    - Regular exchanges throughout the year between the leading and contributing countries, contributing organizations and other partners (e.g. quarterly email updates, tele/video conferences, annual ZDAP conference);
    - Lead country will facilitate and coordinate the sharing of ZDAP information through online fora, such as [www.ghsagenda.org](http://www.ghsagenda.org), GHSA meetings and others;
    - Liaise with and update, on behalf of ZDAP, related action packages (i.e. workforce, labs, AMR, surveillance, biosafety) and the overall GHSA process including updating the ZDAP Global Action Plan process (GHSA Chair, ministerial meetings, etc.).Facilitate updating of ZDAP lead and contributing country membership.

## **2. ZDAP Lead Country Working Group**

- Each of the Lead Countries should establish a ZDAP Working Group to support ZDAP activities with the following requirements:
  - o Led by a department or equivalent level, under the general direction of the relevant government institutions.
  - o The members should consider including officials from human health, animal health, environment and wildlife, and other relevant sectors, and related development partners.
  - o Each country will identify its own mechanism or supporting body to help facilitate the activities of the Working Group.

## **3. Role and Functions of the Lead Country Working Group**

- Foster and strengthen multi-sectoral collaboration in the implementation of ZDAP activities;
- Attend and participate in the ZDAP Working Groups Joint video/teleconference meetings, at least once every 6 months. Ad-hoc meetings may also be organized, as and when needed;
- The host of the Working Group Joint meetings should be through a rotation among lead countries;

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- Each country should nominate and update regularly their Point of Contact. The Point of Contact should establish regular contact:
  - Indonesia: Mr. Pebi Purwosuseno  
Senior Veterinary Officer,  
Directorate General of Livestock and Animal Health Services  
Ministry of Agriculture, Indonesia  
Email: [zdap.indonesia@gmail.com](mailto:zdap.indonesia@gmail.com)  
Personal email: [pebi212@gmail.com](mailto:pebi212@gmail.com)
  - Vietnam: Ms. Nguyen Thi Huong  
Email: [ihr.ghsa.vietnam@gmail.com](mailto:ihr.ghsa.vietnam@gmail.com)  
Personal email: [huong.fetp@gmail.com](mailto:huong.fetp@gmail.com)
  - Senegal: Dr. Papa Seck  
Technical Advisor of the Prime Minister of Senegal, in charge of Animal Health, Livestock and Fisheries  
Email: [p.seck@primature.sn](mailto:p.seck@primature.sn)  
Personal email: [drpapaseck@yahoo.fr](mailto:drpapaseck@yahoo.fr)
- The Point of Contact of the host country should prepare the agenda, timing and minutes/agreed action items prepared for approval of the Working Group Point of Contacts;
- The representative of Working Group Point of Contact of each country will prepare minutes of ZDAP Working Group meetings and other related documents for the review and approval of the Chair and Co-Chairs of the Lead Countries;
- Manage and coordinate activities with ZDAP Contributing Countries;
- The Working Group Point of Contact of the current chair shall serve as the main communication channel of the ZDAP;
- ZDAP Working Group Point of Contact of the lead countries should develop and maintain a working list of ZDAP contacts from the lead countries, contributing countries, contributing organizations and other related partners.

#### 4. Bi-Annual ZDAP Update Exchanges

- Working level discussion via email/video/teleconference;
- As needed, when exceptional circumstances or an exceptional zoonotic case occurs, a working level discussion may be held at the request of any country. The country that requests the discussion must inform the chair. The chair will decide whether to hold the extraordinary meeting or not;
- Updates to be carried out by designated focal points from each country, who are responsible for reporting to their country's representation and for information

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sharing and mobilizing the participation of other related agencies within their country as relevant;

- Brief update on the status of ongoing ZDAP activities, including:
  - o Arrangements and secretariat support to the ZDAP Working Group;
  - o Follow up on overall coordination and key activities of the ZDAP Global Action Plan;
  - o Support to exchanges between the lead and contributing countries, contributing organizations and other partners (e.g. annual ZDAP conference);
  - o Practical preparations and follow up in relation to liaison and updating on behalf of ZDAP with the overall GHSA process.

## **6. ZDAP Annual Meeting**

- The Annual ZDAP meeting should be organized at a venue alternating between all countries, with possible support from international partners.
- The host country shall chair the annual ZDAP meeting with the next host to be the co-chair.

## **7. Contributing to the GHSA website**

- Best practices or event from ZDAP member countries should be developed to share the development of the ZDAP community/network through sharing of updated information, experiences, models, approaches, reports and other relevant information on ZDAP.
- The news/reports will be prepared in a digital format to share on the GHSA website (<https://ghsagenda.org>) and should follow certain criteria that will be developed by the website lead country. The lead country shall also verify the news/reports made prior to submission to the website.

## **8. ZDAP Online Resources and Network**

- The ZDAP Working Group will explore suitable options for a public or membership-based online system for sharing relevant ZDAP information, tools and resources.
- Based on the agreed approach, suitable content will be sourced from ZDAP leading countries, contributing countries, contributing organizations and other related partners and provided in a suitable format, with quarterly updating (as far as possible, this will be integrated with the Quarterly ZDAP Online Newsletter), with coordination of the Chair of the Leading Countries.

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